

**To** TPS Working Groups **Date** October 18, 2017  
**From** Sam Buckwalter **Reference** 17-999/SMA-041 kpp  
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**Subject** **Meeting Announcement**  
**Test Program Set (TPS) Quality Working Group**

**When** February 27-28, 2018, from 0900 to 1700  
March 1, 2018, from 0900 to 1400

**Chairman** Ted Patmore, Delta Air Lines

**Where** Meeting Location  
KLM Royal Dutch Airlines  
Building 133  
**Room Uranus**  
1117ZL Schiphol East  
The Netherlands

The meeting will be held in the Uranus meeting room located in Building 133 at Schiphol airport east. See pictures for more details of the KLM facilities layout.

#### Hotel Information

The easiest hotel to access the KLM facility and downtown is the Hilton Schiphol. The ARINC Industry Activities (IA) staff will be departing the Hilton lobby at 0805 in the morning to walk to the buses.

Below is a listing of other hotels within proximity of KLM:

- Steigenberger Airport Hotel Amsterdam
- Sheraton
- Ibis
- Radisson

For more information on the hotels use the following link:  
<http://www.klmflightcrewtraining.com/logistics.php>

**Instruction**

Please notify ARINC Industry Activities of your intention to attend by registering online at: <http://www.aviation-ia.com/events/>.

Building 133 is outside secured area, so no security information is required.

Meeting room is on the ground floor.

There is a cafeteria in the building which accepts only credit cards (no cash).

Dress code for this meeting is business casual. Comments or questions regarding any of the agenda items are invited. If you wish any material to be circulated prior to the meeting, please submit your proposals via e-mail to Sam Buckwalter by February 5, 2018. After that date, if you have new material, they may only be introduced on the agenda with the approval of the chairman and formal consensus of the group.

The meeting is open to all interested parties. Individuals requesting time on the agenda should contact Sam Buckwalter. The agenda will be finalized one week prior to the meeting.

**Travel Information**

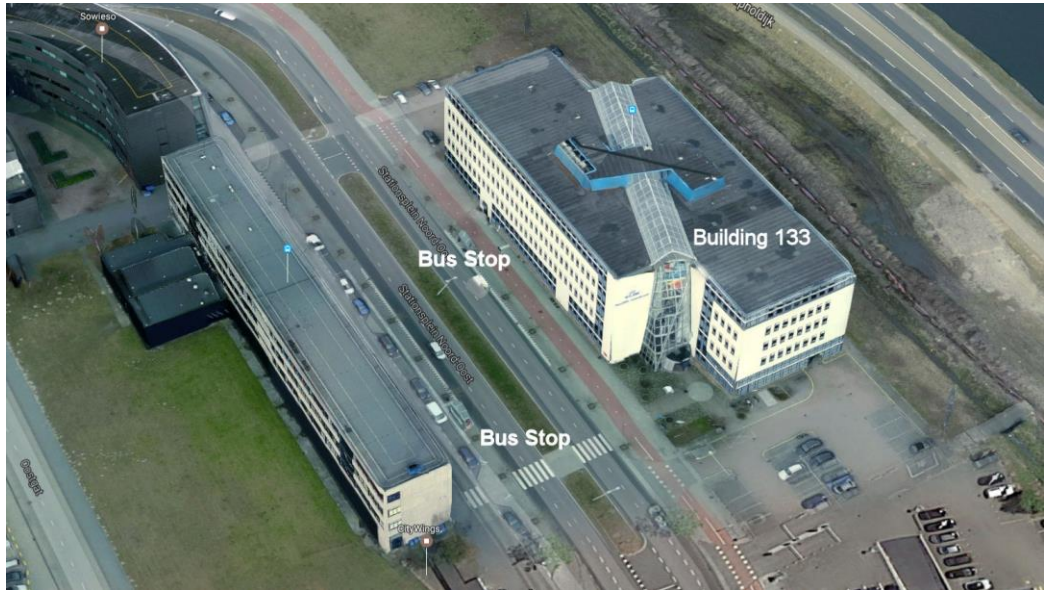
Traveling from Schiphol airport (Schiphol Plaza)

When you arrive at Schiphol Plaza, take the shuttle bus service to the KLM facility “Zuideinde” at Schiphol Oost. The bus number going to Schiphol Oost/Zuideinde is 193. These red buses leave every 10 minutes. A round trip ticket can be purchased from the bus driver for approximately 5 Euros.

The bus stops across the street of the building 133 at Schiphol East.



Picture of the area and bus route from the airport to Building 133



Detail picture of the building and position of bus stops



Building 133

## Meeting Objectives

Original Equipment Manufacturers (OEMs) often deliver a Technical Support and Data Package (TSDP) that contains a cornucopia of documents. The relevant Test Specification data is obscured and difficult to ascertain within the large amount of data that is not relevant to the Test Specification.

The aim of this project is to update ARINC Report 625-3 to emphasize the importance that the OEM provides a Test Specification that is intelligible, unobscured, and complete as possible.

The role of the TSDP is to provide the minimal amount of data required to fully understand and implement the Test Specification. Only data that is pertinent to the Test Specification should be provided. It should be separate and independent of all non-pertinent data.

cc

AMC Steering Group, PT